



LEVIN TIRE & SERVICE CENTER EMPLOYMENT APPLICATION

Instructions on how to apply:

- **Fill out employment applications completely.**
- **Submit employment application either by delivering to one of our store locations or fax to (219) 922-2136 – Attention: Human Resources.**

LEVIN TIRE & SERVICE CENTER PRE-JOB SCREENING

1. Do you have a valid Driver's License with you?

If not, please return with a valid license

If yes, please proceed

2. Have you had a speeding violation in excess of 25 MPH within the past three years? YES NO

3. Has your Driver's License been any of the following:

- Revoked or under suspension – Past 5 years YES NO
- Had any DUI's/DWI's – Past 5 years YES NO
- Had any reckless driving violations – Past 4 years YES NO

If yes, to questions 2 and/or 3 consideration for employment will be declined.

LEVIN TIRE & SERVICE CENTER MOTOR VEHICLE CONSENT FORM

I understand that driving is a requirement of the position I am being considered for and that having and maintaining a satisfactory driving record is a condition of my employment. I agree to allow the Levin Tire & Service Center to check my driving record prior to hire and to check it periodically thereafter. I further agree to report any license suspensions, serious accidents or offenses, or any other condition to human resources immediately that may affect my ability to drive any vehicles at Levin Tire & Service Center after I am hired.

I understand that Levin Tire & Service Center will use this information for employment purposes.

I agree to release Levin Tire & Service Center, its employees and those who supplied you with the information from any liability for any damage which may result from furnishing the requested information or my failure to be hired for the position for which I am applying.

Print Name

Date of Birth

Driver's License Number

State of License

Signature

Date

LEVIN TIRE & SERVICE CENTER

CONSENT TO PROCUREMENT OF CONSUMER CREDIT REPORT

I understand that, as a condition of my consideration for employment with Levin Tire & Service Center, or as a condition of my continued employment with Levin Tire, Levin Tire may obtain a consumer report that includes, but is not limited to, my creditworthiness or similar characteristics, employment and education verifications, social security verification, criminal and civil history, personal interviews, DMV records, any other public records and any other information bearing on my credit standing, credit capacity, character, general reputation, personal characteristics and trustworthiness. I understand that I must provide my date of birth to adequately complete said screening and acknowledge that my date of birth will not affect any hiring decisions.

I hereby authorize and consent to Levin Tire & Service Center's procurement of such a report. I understand that, pursuant to the federal Fair Credit Reporting Act, Levin Tire & Service Center's will provide me with a copy of any such report if the information contained in such report is, in any way, to be used in making a decision regarding my fitness for employment with Levin Tire. I further understand that such report will be made available to me prior to any such decision being made, along with the name and address of the reporting agency that produced the report.

Printed Name of Applicant

Current Address

Date of Birth

Social Security Number

Signature of Applicant

Date

LEVIN TIRE & SERVICE CENTER APPLICATION FOR EMPLOYMENT

(PRE-EMPLOYMENT QUESTIONNAIRE) (AN EQUAL OPPORTUNITY EMPLOYER)

PERSONAL INFORMATION

DATE _____

SOCIAL SECURITY NO. _____

NAME _____

FIRST	LAST	MIDDLE
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PRESENT ADDRESS _____

STREET	CITY	STATE	ZIP
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PREVIOUS ADDRESS _____

(IF LESS THAN FIVE YEARS)

STREET	CITY	STATE	ZIP
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HOME PHONE _____ CELLULAR PHONE _____

E-MAIL ADDRESS _____

GENERAL INFORMATION

ARE YOU PREVENTED FROM LAWFULLY BECOMING EMPLOYED IN THIS COUNTRY BECAUSE OF VISA OR IMMIGRATION STATUS? YES NO

ARE YOU 18 YEARS OR OLDER? YES NO

HAVE YOU BEEN CONVICTED OF A CRIME, EXCLUDING MISDEMEANORS AND SUMMARY OFFENSES, WHICH HAS NOT BEEN ANNULLED, EXPUNGED OR SEALED BY A COURT? YES NO IF "YES" PLEASE DESCRIBE IN FULL. PLEASE NOTE THAT THIS DOES NOT DISQUALIFY APPLICANT FROM BEING HIRED WITH LEVIN TIRE.

HAVE YOU EVER WORKED FOR THE LEVIN TIRE & SERVICE CENTER BEFORE?

YES NO

IF YES, WHAT STORE? _____ APPROXIMATE DATE: MO/YR. _____

HAVE YOU EVER APPLIED FOR LEVIN TIRE & SERVICE CENTER BEFORE?

YES NO

IF YES, WHAT STORE? _____ APPROXIMATE DATE: MO/YR. _____

EMPLOYMENT DESIRED

POSITION _____ DATE YOU CAN START _____ SALARY DESIRED _____

ARE YOU EMPLOYED NOW? YES NO IF SO MAY WE CONTACT YOUR PRESENT EMPLOYER? YES NO MAY LEVIN TIRE CENTER CONTACT YOUR PREVIOUS EMPLOYERS? YES NO

REFERRED BY _____ LOCATION _____

EDUCATION	NAME AND LOCATION OF SCHOOL	YEARS ATTENDED	DID YOU GRADUATE?	SUBJECTS STUDIED
HIGH SCHOOL				
COLLEGE				
TRADE OR BUSINESS SCHOOL				

EMPLOYMENT HISTORY

PLEASE LIST YOU PAST EMPLOYMENT STARTING WITH THE MOST RECENT EMPLOYER

DATE MONTH AND YEAR	NAME AND ADDRESS OF EMPLOYER	MANAGEMENT CONTACT WITH PHONE	SALARY	POSITION/ DUTIES	REASON FOR LEAVING
FROM:					
TO:					
FROM:					
TO:					
FROM:					
TO:					

REFERENCES

**GIVE THE NAMES OF THREE PERSONS NOT RELATED TO OR LIVING WITH YOU.
A PREVIOUS MANAGER OR FELLOW CO-WORKER IS PREFERRED.**

NAME _____	CONTACT NUMBER _____	OCCUPATION _____
NAME _____	CONTACT NUMBER _____	OCCUPATION _____
NAME _____	CONTACT NUMBER _____	OCCUPATION _____

PLEASE READ BEFORE SIGNING

I CERTIFY THAT ALL ANSWERS GIVEN BY ME ARE TRUE, ACCURATE AND COMPLETE. I UNDERSTAND THAT THE FALSIFICATION, MISREPRESENTATION OR OMISSION OF FACT ON THIS APPLICATION (OR ANY OTHER ACCOMPANYING OR REQUIRED DOCUMENTS) WILL BE CAUSE FOR DENIAL OF EMPLOYMENT OR IMMEDIATE TERMINATION OF EMPLOYMENT, REGARDLESS OF WHEN OR HOW DISCOVERED.

Questions regarding this statement should be directed to any employment interviewer before signing. The application will be given every consideration, but its receipt does not imply that the applicant will be employed.

It is the policy of the company to afford equal opportunity to all employees and applicants for employment without regard to age, race, religion, color, sex, national origin, marital status, expunged juvenile records, or pregnancy, and to afford equal opportunities to disabled veterans, veterans of the Vietnam era, and individuals with a disability, any and other characteristic protected by Federal, State or Local law.

I authorize the investigation of all statements and information contained in this application. I release from all liability anyone supplying such information and I also release the employer from all liability that might result from making an investigation.

If hired, I agree to abide by all of the company rules and regulation, and understand that, if employed, my employment may be terminated with or without cause, and with or without notice, at any time, at the option of either the company or me, I further understand that no representation, whether oral or written by any representative or agent of the Company, at any time, can constitute a contract of employment. I understand that the Company and all Plan Administrators shall have the maximum discretion permitted by law to administer, interpret, modify, discontinue, enhance or otherwise change all policies, procedures, benefits or other terms or conditions of employment. No representative or agent of the company, has the authority to enter into any agreement for employment for any specified period of time or to make any change in any policy, procedure, benefit or other term or condition of employment other than in a document signed by the President or Executive Vice President, or to make any agreement contrary to the foregoing.

I acknowledge that I have read and understand the above statements and hereby grant permission to confirm the information supplied on this application by me.

SIGNATURE _____

DATE _____

COMMENTS ON APPLICANT-FOR OFFICE USE
